

TASK ACHIEVEMENT AND COMMUNICATION SKILLS

Eine Sprechaufgabe kann ein Monolog sein – d. h. du sollst allein (und ohne Hilfe) eine gewisse Zeit lang möglichst zusammenhängend sprechen –, oder ein Dialog mit einer Partnerin / einem Partner. Unabhängig davon, welche Sprechaufgabe erledigt werden soll, ist es wichtig, zunächst die Angabe genau zu beachten und zu verstehen. Darüber hinaus musst du, unabhängig von der Fragestellung, über „sprachliche Bausteine“ verfügen, die du bei jedem Thema einsetzen kannst. Die erfolgreiche Erledigung einer Aufgabe nennen wir im Englischen TASK ACHIEVEMENT. Die Fähigkeit, mit einer Partnerin / einem Partner einen Dialog führen zu können, bezeichnen wir als COMMUNICATION SKILLS.

Die folgenden Übungen sollen dir dabei helfen, die Verwendung dieser Bausteine zu üben.

You can use these phrases to **open and to close a conversation**.

Write O for “opening” or C for “closing” into the box on the right-hand side.

Thank you and good bye.

Hello!

Good morning, how are you today?

See you soon!

Hi, nice to meet you.

What a lovely day, good afternoon.

Bye, bye.

Have a nice day!

Let's finish our discussion. Thank you.

Hello. I would like to buy a birthday present for my friend.

Hi, my name is ... Can I ask you ...?

Bye for now. Can we meet Thursday afternoon?

Good morning. Have you got fresh cup cakes (muffins, bagels ...) today?

Thank you, I really enjoyed talking to you.

You can use these phrases to **open and to close a conversation**.

Write O for “opening” or C for “closing” into the box on the right-hand side.

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Good morning, how are you today?

See you soon!

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Hello. I would like to buy a birthday present for my friend.

Hi, my name is ... Can I ask you ...?

Bye for now. Can we meet Thursday afternoon?

Good morning. Have you got fresh cup cakes (muffins, bagels ...) today?

Thank you, I really enjoyed talking to you.

With these phrases you show that you **agree** (say “Yes”) or **disagree** (say “No”).

Write Y for “agreeing” or N for “disagreeing” into the box on the right-hand side.

Oh yes, you’re right here.

I don’t think so.

All right, but don’t you think ...?

Of course!

I know what you mean.

Sounds good (interesting / great)!

I don’t agree with you there, because ...

Certainly not!

It’s the same with me.

I’m sorry to disagree with you, but ...

You could be right, but on the other hand ...

I do agree with what you said.

I see what you mean, but ...

Sure!

With these phrases you show that you **agree** (say “Yes”) or **disagree** (say “No”).
Write Y for “agreeing” or N for “disagreeing” into the box on the right-hand side.

Oh yes, you’re right here.

I don’t think so.

All right, but don’t you think ...

Of course!

I know what you mean.

Sounds good (interesting / great)!

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You could be right, but on the other hand ...

I do agree with what you said.

I see what you mean, but ...

Sure!

In the following short dialogues some parts are missing. With the phrases in the boxes below the speakers (A and B) are trying to **win time** in order to think about what to say next. They also want to invite their partner to say something – this is called **“turn taking”**.

These are the **phrases for “winning time” (W)**:

Let me think for a moment ...
I've never really thought about it that way.
I'm not quite sure what to say.
Actually, ...
Well, you know ...

These are the **phrases for “turn taking” (TT)**:

(And) what about you?
How do you feel about it?
Is there anything else you would like to know?
Is this the same with you?
Would you agree?
What do you think about it?
Have you ever been to London? / ... quarrelled with a friend? / ... had a fight with a schoolmate? / ...

Fill in the missing phrases in the following dialogues:
(There are more phrases than gaps and you may use a phrase more than once.)

Talking about mobile phones (4 short dialogues):

1

A: Have you seen Peter's new mobile phone yet?

B: Oh yes, I think it is great. (TT)

A: (W), I think it is too big, it is nearly the size of an iPad. I am quite happy with my old-fashioned one. (TT)

B: I have got my father's old mobile and it is quite okay for me.

2

A: Are you allowed to use your mobiles in school?

B: Only in breaks. During lessons we must keep them in our bags or lockers.

(TT)

A: No, in our class there aren't any rules about mobiles. I think we don't need any rules.

B: In my class many kids would play games or send text messages during lessons. So I think these rules make sense.

A: (W) Maybe you are right.

3

B: Well, my mobile is quite old. I got it from my dad when he bought a new one for himself.

(TT).....?

A: Yes, I would like to know who pays your telephone bill. Do you have to pay it from your pocket money?

B: Yes, I do, but it is no problem. It is not very much because I use it only for texting or calling friends and family. (TT)

A: My mum pays it for me.

B: Oh, all right.

4

B: How important is your mobile to you?

A: Hm, (W) it is quite important to me, but not as important as it is to many of my friends. (TT)

B: I really like my mobile, it is special to me and I do not only use it for calling friends or sending text messages but also for taking pictures or listening to music. Don't you like to do that, too?

A: (W) My mobile is rather old and therefore I don't use it for these things. But if I had a new one, I think I would like to take pictures and make movies.

B: Oh, yes, I am sure you'd like to do that.

Fill in the missing phrases in the following dialogues:
(There are more phrases than gaps and you may use a phrase more than once.)

Talking about mobile phones (4 short dialogues):

1

A: Have you seen Peter's new mobile phone yet?

B: Oh yes, I think it is great. (TT) *What do you think about it?*

A: (W) *Actually*, I think it is too big, it is nearly the size of an iPad. I am quite happy with my old-fashioned one. (TT) *What about you?*

B: I have got my father's old mobile and it is quite okay for me.

2

A: Are you allowed to use your mobiles in school?

B: Only in breaks. During lessons we must keep them in our bags or lockers. (TT) *Is this the same with you?*

A: No, in our class there aren't any rules about mobiles. I think we don't need any rules.

B: In my class many kids would play games or send text messages during lessons. So I think these rules make sense.

A: (W) *I've never really thought about it that way.* Maybe you are right.

3

B: Well, my mobile is quite old. I got it from my dad when he bought a new one for himself. (TT) *Is there anything else you would like to know?*

A: Yes, I would like to know who pays your telephone bill. Do you have to pay it from your pocket money?

B: Yes, I do, but it is no problem. It is not very much because I use it only for texting or calling friends and family. (TT) *And what about you?*

A: My mum pays it for me.

B: Oh, all right.

4

B: How important is your mobile to you?

A: Hm, (W) *well, you know*, it is quite important to me, but not as important as it is to many of my friends. (TT) *How do you feel about it?*

B: I really like my mobile, it is special to me and I do not only use it for calling friends or sending text messages but also for taking pictures or listening to music. Don't you like to do that, too?

A: (W) *Let me think for a moment ...* My mobile is rather old and therefore I don't use it for these things. But if I had a new one, I think I would like to take pictures and make movies.

B: Oh, yes, I am sure you'd like to do that.